



SUMMARY NOTES

2nd AWI Public Health Project Steering Committee Meeting Hosted by Stanford University February 24 – 25, 2009

INTRODUCTION

1. AWI Public Health Director, Prof Meng-Kin Lim welcomed the participants and invited AWI Managing Director Prof Richard Drobnick to give his opening remarks. (See list of participants in **ANNEX A**)

OPENING REMARKS

2. Prof Drobnick welcomed the participants and thanked Prof Karen Eggleston of Stanford University for graciously hosting both the Planning Meeting of the 2009 AWI Public Health Workshop and the 2nd AWI Public Health Project Steering Committee Meeting.

APEC BUSINESS ADVISORY COUNCIL (ABAC) WILL COLLABORATE WITH AWI RESEARCH PROJECTS

3. Prof Drobnick informed the participants that the APEC Business Advisory Council (ABAC), during its meeting in Wellington, New Zealand in February 2009, agreed to collaborate with AWI's research and dissemination programs. ABAC is a unique council of business leaders from the 21 member economies of APEC who have been appointed by APEC Presidents and Prime Ministers to provide them with advice about how to reduce barriers to trade and investment around the Pacific Rim. In 2009, the chairman of ABAC is Teng Theng Dar, who is also the CEO of the Singapore Business Federation. Singapore is also the host for this year's APEC CEO Summit, which will be held in Singapore in November 12-14, 2009.
4. Prof Drobnick was invited to present AWI's objectives and activities at the ABAC meeting held in Wellington, New Zealand on February 9–12, 2009. The purpose was to seek ABAC's assistance in recruiting business participants -- individuals developing products and services to better manage challenges related to climate change and public health threats. Such individuals might also participate in AWI workshops, as well as be interviewed by AWI researchers or comment on AWI research papers. Also, ABAC might communicate AWI recommendations to the APEC leaders during their annual meeting.
5. ABAC agreed to collaborate with AWI's climate change and public health projects. Prof Drobnick needs to write to the ABAC Secretariat to invite ABAC experts and entrepreneurs to participate in AWI public health and climate change activities.

REVIEW OF PHASE I PROJECT

6. The committee briefly reviewed the status of submissions for the Phase I project (see **ANNEX B**).
7. Stanford U clarified that it did not commit to making any submissions for the Phase I project.
8. CGU clarified that it is doing the Inland Empire Riverside & San Bernardino city & municipality, instead of San Diego.
9. U Tokyo reported that it had done a survey on Vientiane, but the data would not be available till June 2009. U Tokyo will confirm in two months' time if it would be submitting the data on Vientiane or another city.
10. Due to their heavy involvement with other ongoing projects, Nanjing U will confirm in two weeks' time if they would be participating in the Phase I project.
11. Hanoi School of Public Health said it will provide further inputs on Danang within the next few weeks.
12. In order for Phase I to proceed on track and be ready in time for presentation at the next meeting in June 2009, Prof Lim requested all to submit their reports according to the template as soon as possible. (**Afternote**: the deadline for final submission has been extended to 28 March 2009).

PRESENTATION OF PHASE II PROJECTS

13. Claremont Graduate University, U Sydney, Stanford U and the U of Tokyo presented their respective proposals.
14. As all four proposals had garnered sufficient interest from participating institutions (see list in **ANNEX C**), the committee agreed that all four projects could proceed simultaneously, under the leadership of the respective project "champions". Each participating institution will name its representative on the research team, who need not be the same person as the representative on the Steering Committee.
15. As some of the proposals were still at the "ideas" stage, project "champions" (i.e. team leaders) were requested to flesh out their proposals in greater detail. (**Afternote**: the deadline for submission of the 1-2 page synopses outlining the objectives, detailed methodology, and expected impact of the respective projects, is **28 March 2009**).
16. Prof Jimba said that the geographical dispersion of team members would be a challenge for project team discussions.
17. CGU proposed the use of WebX – an online group discussion platform. Prof Palmer will provide the link for the AWI Secretariat to try out before disseminating to all steering committee members and project team leaders.

FUNDING PROPOSAL PAPER

18. Prof Drobnick reminded the meeting that the aim was to eventually seek funding from external sources, after having made sufficient progress for the initial one to two years.
19. Prof Lim said that the paper could adopt a generic approach encompassing several separate initiatives. He also opined that the committee should not rule out the possibility of the proposal incorporating non-research components (e.g. capacity-building), especially if that would enhance its attractiveness to potential funders, who are more interested in real-world impact than in mere academic publications.
20. Prof Palmer said we should nevertheless aim to publish the findings of our initial efforts as that would establish our credibility in the eyes of funders.
21. Prof Jimba suggested that the funding proposal should include the following elements:
 - Proper project title
 - Description of AWI project participants
 - Phase I
 - Phase II
 - About NCD
 - Strength of Consortium
22. Prof Rubin suggested bundling all the useful ideas generated by our Phase I and Phase II projects into a single compelling theme. The committee agreed that it was a good idea and encouraged him to put his thoughts on paper and share with the rest subsequent to the meeting.
23. Both UNU and UI representatives reiterated that the top management of their respective institutions were very supportive of their participation and of the AWI Public Health Project.

PROPOSED TIMELINE

24. Prof Lim suggested that we aim at the following milestones:

Feb 2009	Stanford U Meeting
June 2009	1 st working draft of grant proposal (generic approach) for discussion at Johns Hopkins Meeting
Nov 2009	Start identifying and approaching Funding Agencies
June 2010	Project(s) up and running

25. Prof Lim and Prof Eggleston will, in addition to handling the Phase I Project, work on the first draft of the grant proposal.

NEXT MEETING

26. Prof Lim announced that the next AWI Public Health Project Meeting will be held at Johns Hopkins University from 23–24 June 2009, over one and a half days. The meeting would immediately precede the 2009 AWI Public Health Workshop on 24–26 June, also hosted by Johns Hopkins University.

Recorded by: David Chan
AWI Secretariat

With Inputs by: Richard Drobnick
Managing Director, AWI

Reviewed by: Meng Kin LIM
Public Health Director, AWI

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7. **Masamine JIMBA**
Professor
International Community Health/ Graduate School of Medicine
Tokyo University
mjimba@m.u-tokyo.ac.jp
8. **Carl Anderson JOHNSON**
Dean & Professor
School of Community & Global Health
Claremont Graduate School
andy.johnson@cgu.edu
9. **Soonman KWON**
Professor
Department of Health Policy & Management
School of Public Health
Seoul National University
kwons@snu.ac.kr
10. **LE Vu Anh** - Apologies
Dean
Hanoi School of Public Health
lva@hsph.edu.vn
11. **Meng Kin LIM**
AWI Public Health Director & Associate Professor
Department of Community, Occupational & Family Medicine
Yong Loo Lin School of Medicine
National University of Singapore
coflimmk@nus.edu.sg
12. **Kenneth MCGILLIVRAY**
Secretary-General
Association of Pacific Rim Universities (APRU)
aprujkm@nus.edu.sg
13. **Paula PALMER**
Assistant Professor
Clinical Preventive Medicine and Director of Global Development
Institute for Health Promotion & Disease Prevention Research
Keck School of Medicine United Nations University
University of Southern California
ppalmer@usc.edu
14. **Kai Hong PHUA**
Associate Professor
Health Policy & Management
Lee Kuan Yew School of Public Policy
National University of Singapore
spppkh@nus.edu.sg

15. **George RUBIN**
Director & Professor
Centre for Health Service and Workforce Research
University of Sydney
g.rubin@usyd.edu.au
16. **Leiyu SHI**
Professor & Co-Director
Johns Hopkins Primary Care Policy Center for the Underserved
Johns Hopkins University
lshi@jhsph.edu
17. **TRAN Huu Bich**
Epidemiologist/ Vice Dean for Research & Professor
Hanoi School of Public Health
thb@hsph.edu.vn
18. **WANG Pei Yu**
Professor and Chair
Department of Social Medicine and Health Education
School of Public Health
Peking University
wpeiyu@bjmu.edu.cn
19. **Bambang WISPRIYONO**
Dean & Professor
Faculty of Public Health
University of Indonesia
wispriyono@cbn.net.id
20. **Allen WU Zhiwei**
Director & Professor
Public Health & Medical Center
Nanjing University
popcon66@yahoo.com
21. **Eng Kiong YEOH**
Director & Professor
Centre for Systems for Health
School of Public Health/ Faculty of Medicine
The Chinese University of Hong Kong
yeoh_ek@cuhk.hk

SECRETARIAT - APRU WORLD INSTITUTE (AWI)

22. **David CHAN**
Associate Director
awichand@nus.edu.sg

ANNEX B**PHASE 1 - Baseline Assessment of Research, Policies and Programs on Chronic, Non-Communicable Diseases (NCD)**

S/N	INSTITUTION	FOCUS	DATE RCVD	STATUS	REMARKS
1.	Chinese University of HK	Hong Kong	11 Feb 09	Submitted	
2.	Hanoi School of Public Health	1. Vietnam 2. Danang - Cancer	12 Feb 09	Submitted – ongoing updates	HSPH made 2 submissions
3.	National University of Singapore	Singapore	18 Feb 09	Submitted	
4.	United Nations University	Kuala Lumpur	08 Feb 09	Submitted – ongoing updates	
5.	Zhejiang University	Hangzhou	10 Dec 08	Submitted	
6.	Peking University	Beijing	22 Feb 09	Submitted	
7.	University of Sydney	Sydney	27 Feb 09	Submitted	
8.	Claremont Graduate School	Inland Empire Riverside San Bernadino City / County		No Submission	To submit soon
9.	Nanjing University	Nanjing		No Submission	To confirm submission
10.	National Taiwan University	Taipei		No Submission	
11.	Stanford University	NIL		-	Will not be submitting
12.	University of Indonesia	Jakarta or Makassar		No Submission	
13.	University of Tokyo	Tokyo or Vientiane		No Submission	May submit in June

PHASE II PROJECTS: LEAD UNIVERSITIES & PARTICIPATING INSTITUTIONS

NAME OF PROJECT	PARTICIPATING INSTITUTIONS	TOTAL
<i>“N-City comparative study”</i> led by by C. Anderson Johnson, Claremont School of Community and Global Health	CGU, CUHK, HSPH, Stanford U, JHU, UI, UNU, U Tokyo, Zhejiang U, NUS, (NJU)	10
<i>“Breakthrough Collaborative”</i> by led by George Rubin, University of Sydney	CGU, CUHK, HSPH, PKU, Stanford U, UI, U Sydney, U Tokyo, NUS, JHU	10
<i>“Diabetes study”</i> led by Karen Eggleston, Stanford University	CGU, CUHK, PKU, Stanford U, UI, UNU, JHU, NUS, (NJU)	9
<i>“Health workforce study”</i> led by Masamine Jimba, University of Tokyo	CGU, CUHK, HSPH, NUS, JHU, UI, Stanford U, U Tokyo, Zhejiang U	9